

## Changes to Contract Administration Manual – May 2011

This manual is to be used in conjunction with the 2005 Standard Specifications for Construction.

Sections 200, 210, 220, 310, 350, 370, 380, 390, 410, 430, 500: Grammar and formatting changes.

In addition to the grammar and formatting changes in sections listed above, the following is a brief synopsis of changes to the CAM:

- Section 200: Added information regarding authority of Inspector.
- Section 330: Total re-write, better defines roles of district staff.
- Section 350:
  - Aligns with CFR regarding usage of Force Account (use of FA must be explained.)
  - Calls for payment of force account work in accordance with 1904(6).
  - Removed Third Party Resolution – Material Testing section.
  - Added spec references and hyperlinks (updated broken links.)
  - Directs Contract Change Document writers to address contract time at time of change.
  - Guidance that WO creation in FieldOps now requires entitlement and work type classification
- Section 370:
  - Directs Project Engineer/Supervisors to review partial vouchers prior to signing.
  - Updated GW references to Outlook references for sending info to CPG.
  - Added Fuel Escalation information.
- Section 380: Update links

Misc.:

Due to changes in the Field Ops application, some generated forms may look different from depicted in this manual.

Sections not listed above have not changed.

Full Manual will incorporate all updates.

Recommend only printing out changed sections if you have already printed entire manual. Electronic version is easy to use and searchable.

The entire manual will be re-written/re-formatted and released with the new spec book.