

Appendix B - LID Screening Checklist and Approval Process

The following is a step-by-step procedure to determine if the use of LID is appropriate for your project. This procedure also outlines the process for the required approvals.

Step 1: Is My Project Suitable for LID?

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Are there substantial public impacts if this project does not meet the anticipated milestone date? Or, is there substantial public benefit if the LID is used to advance a milestone date?
<input type="checkbox"/>	<input type="checkbox"/>	Have the potential risks for project delay been identified? Have other options been considered to mitigate these risks?
<input type="checkbox"/>	<input type="checkbox"/>	Have you tried to mitigate these risk using items besides the LID (e.g. other innovative contracting, additional design).
<input type="checkbox"/>	<input type="checkbox"/>	Are you able to define clear LID milestone dates and events in the contract?
<input type="checkbox"/>	<input type="checkbox"/>	Have you developed a contingency plan if the contractor does not meet the LID date?
<input type="checkbox"/>	<input type="checkbox"/>	Will the public accept paying an incentive?
<input type="checkbox"/>	<input type="checkbox"/>	Is the amount of the incentive calculated based on risk and impacts? Is the amount of the incentive high enough to offset potential claims and accelerations costs? Is there funding for an incentive?

If the answer is **YES** to most of the above questions, the project may be suitable for LID. If you answered **NO** to some of the questions, your project may still be a good candidate for LID, but give careful consideration to the items with a **NO** response.

Step 2: Consult with Office of Construction and Innovative Contracting

The use of the LID incentive requires approval from the Office of Construction and Innovative Contracting (OCIC). Districts must submit a written request to OCIC prior to including within the Special Provisions.

Step 3: Special Provisions

OCIC will provide a copy of the specification template. The district will complete the specification and send it to OCIC for review and approval. OCIC will also require:

- A monetary deduction be included for 1807
- The incorporation of a Critical Path Method (CPM Schedule)

