

Minnesota Department of Transportation (MnDOT) Trucking Entity Vendor Form (Instructions – see page 2)

## **Trucking Entity Status:**

□ Not Included in MnDOT's Vendor System □ Included in MnDOT's Vendor System (updating information)

## Trucking Entity Type (check MTO or ITO):

☐ MTO (Multiple Truck Owner)/Broker

□ ITO (Independent Truck Owner/Operator)	(include a <b><u>COPY</u></b> of the items below)
Operator Name:	(CDL) Number:
Truck Type:	(Insurance Policy) Number:
License Plate Number:	Do you: 🛛 Own Truck (Title) or,
Truck/Unit Number:	Lease Truck (Lease Agreement)

## **Trucking Entity Identification Numbers:**

Federal Tax ID Number:	OP	(solo ownor/proprie	stor) SSN:
		(sole owner/proprie	501) SSN:
Federal USDOT Number:			
MN SWIFT/Vendor Number:		_	
MN Tax ID Number:	OR	Exempt (refer to	MN Department of Revenue website)
MN Secretary of State File Number:	OR	Exempt (refer to	MN Secretary of State website)
MN Unemployment Account Number:	OR	Exempt (pursua	nt with M.S. 268.035, Sub. 20)
MN Worker's Comp. Policy Number:	OR	Exempt (pursua	nt with <u>M.S. 176.041, Sub. 1</u> )
Company Type: Corporation LLC Joint Venture	e 🗆 Partr	ership 🛛 Sole Pr	roprietor/Independent Contractor
Trucking Entity Contact Information:			
Company Full Legal Name:			
Doing Business As (if different):			
Street Address:			Box Zip Code:
City: State:	Zip Code:	Cou	inty:
Telephone Number: Fax Number:			
Company E-Mail Address:			
Company Website Address (if applicable):			
Trucking Entity Officers and Email Addresses: (* = rd	equired)		
*Owner:	Email A	Address:	
*Payroll Manager:	Email A	Address:	
* DBE Compliance Officer:	Email A	Address:	
Other1 (Name & Title):	Email A	Address:	
Other2 (Name & Title):	Email /	Address:	
Signature:			
I the undersigned, attest that the information provided is truthful at	nd accurate a	nd that I'm a legal of	ficer of the aforementioned company.

## Instructional Guide for Completing the Trucking Entity Vendor Form

Submission         Electronic: complete all applicable fields, scan and email the form to: [essapport.dot@state.mu.as           Submission         Fasimilie: complete all applicable fields and mail to: MDOT LCU Support, Mail Stop 650, 395 John Ireland Boilevard, Saint Paul, MN 5515-1899.           Refore checking a box, places scark for all or part of the vendor/company name in the MDOT Contractor (Vendor) Lookap: <u>ittp://namport.dot.state.mu.sveference/efvedor/asaps</u> Trucking Entity Status         If the search does produce a result, each the "Not Encluded in MDOT's Vendor System" box. If the search does produce a result, each the "NOT Encluded in MDOT's Vendor System" box.           Trucking Entity Type         If the vendor/company is a brox places scark for all or part of the vendor/company name, check the "Included in MnDOT's Vendor System (Updating Information)" bas.           Federal Tax ID Number or Social Security Number (SSN): A usique number assigned by the Informal Revenue Service (IRS) to an individual, from or corporation for fideard us witholding uproses. To idetermine whether or not a fideard us ID number is needed, refer to Imay as hink-for social Security Number (SSN): A usique number assigned by the Internal Revenue Service (IRS) to an individual, from or corporation for fideard us witholding uproses. This number: A unique number assigned by the US DOT Federal Usor Carris States of MDBO OT Number: A unique number assigned by the More Carris States or Imay ase hink-fores your's Company Singeblacages.           Mixer Subject and the state of Minesota Legan place develor in diverse or the state commerce. A vendor/company can access FMCSA account information by visiting: <u>http://www.isa.gov/mbineses.end/</u> that is hauling canageneent an Busile (MDBD OT Number' Southines by reg			
Submission         US Mail: complete all applicable fields and mail to: MnDOT LCU Support, Mail Stop 650, 395 John Ireland Boulevard, Sain Paul, NN 55155-1899.           Trucking Entity Status         Efforc checking a box, please sector for all or part of the vendor/company name in the MnDOT Contractor (Vendor) Lookup: http://mnapport.doi.state.mnu.stricfernec.orfschool agas           Trucking Entity Status         If the search does produce a result and it matches the vendor/company name, check the "Included in MnDOT's Vendor System (updating information)" box.           Trucking Entity Type         If the search does produce a casult, check the "WTO (Multiple Truck Overt?)" box. A vendor/company is a for access PMCSA account information by vising: http://www.safersys.org/CompanySingblot.arg2           Trucking Entity Type         Federal Tax ID Number or Social Security Number (SSN): A unique number assigned by the Interview safersys.org/Company is no vendor/company is no vendor/company is one vendor/company is one vendor/company is one vendor/social security Number (SSN): A unique number assigned by the Interview is gov/bainsessec/small-basinsesse-self-employed-employed-endored refer to: https://www.in.gov/bainsessec/small-basinsesse-self-employed-endored-mployer-id-number-seins. An ITO may use hish-ro-social security number.           Win Statu         Nin SWF1V vendor Number: A unique number assigned by the US DOT Federal tas withholding purposes. To determine weeking? box.           Nin Swert Provendor Number: A unique number assigned by the Minnesota Management and Budget (MMB) Office to an individual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer to MN Secterity of State File Number: A unique number assigned by the Minnesota Sec		<b>Electronic</b> : complete all applicable fields, scan and email the form to: <u>lcusupport.dot@state.mn.us</u>	
US Mail: complete all applicable fields and mail to: MnDOT LCU Support, Mail Stop 650, 395 John Tealand Boulevant, Sain Paul, MN, 55155-1899.           Before checking a box, please search for all or part of the vendor/company name in the MnDOT Contractor (Vendor) Lookup: http://mapsord.ock.atac.mu.atv.fr/derence/refvendor.agex           Trucking Entity Status         If the search does n't produce a result and it matches the vendor/company name, check the "Included in MnDOT's Vendor System (updating information)" box.           Trucking Entity Type         If the vendor/company is a broker or has multiple tracks (units) registered with the Federal Motor Carrier Staffer Administration (FMCSA), check the "MrO (Molitiple Track Owner)" box. A vendor/company can access FMCSA account information by visiting: http://www.astrsys.org/CompanyShapshola.agox.           Federal Tax ID Number Or Social Security Number (SSN): A unique number assigned by the Internal Revenue Service (IRS) to an individual, firm or corporation for federal as withholding purposes. To determine whether or not a foderal aux outhholding purposes. To determine whether or not a foderal Motor Teal Motor imay use hister social security Number.           Federal USDOT Number: A unique number assigned by Minesota Minagenent and Badget (MBB) Office to an individual, firm or corporation findereal Motor Carrier Safey Administration to a person or businesse entity duit is mainting cargo or passengers in interstate on hindividual, firm or corporation for state raw withholding purposes. If exempt, check the "Exempt (refer to MN Secretary of State FIE Number: A unique number assigned by Minnesota Minagenent and Badget (MBB) Office to an individual, firm or corporation for state avails withholding purposes. If exempt, check the "Exempt (refer to MN Secretary of State FIE Number: A unique numbe	Submission	Facsimile: complete all applicable fields and fax to (651) 366-4249.	
Trucking Entity Status         Contractor (Vendor) Lookup: http://transport.doi.state.mn.us/reference/refvendor.asps           Trucking Entity Status         If the search does produce a result, check the "Not Included in MnDOT's Vendor System" box.           If the search does produce a result, and in maches the vendor/company name, check the "Included in MnDOT's Vendor System (updating information)" box.           If the vendor/company is a broker or has multiple trucks (units) registered with the Federal Motor Carrier Safety Administration (PMCSA), check the "MTO (Multiple Truck Owner)" box.           Trucking Entity Type         If the vendor/company is owned by one individual and the truck is operated by that individual, check the "TO (independent Truck Owner)" box.           If the vendor/company is owned by one individual. from or corporation for federal tax withholding purposes. To determine whether or not a federal tax D number is needed, refer or intrastate commerce. A vendor/company can access FMCSA account information by visiting: http://www.safersys.org/Company/Snaphot.asps           Min SWHFT/vendor Number: A unique number assigned by Minesota Management and Budget (MMB) Office to an individual, from or corporation fut provides direct or information to a person by visiting: http://www.safersys.org/Company/Snaphot.asps           Min SWHFT/vendor Number: A unique number assigned by the Minesota Management and Budget (MMB) Office to an individual, from or corporation fut provides direct or indirect services to be State. This number is state of Minesota. Management and Budget (MMB) Office to an Individual, from or corporation fut provides direct or indirect services to be state. This number is state of Minesota. If evenpt (refer to M) Speriment of State the Number: A unique		Ireland Boulevard, Saint Paul, MN 55155-1899.	
If the search does produce a result and it matches the vendor/company name, check the "Included in MDOT's Vendor System (updating information)" box.           Trucking Entity Type         If the vendor/company is a broker or has multiple trucks (units) registered with the Federal Motor Carrier Safety Administration (FMCSA), check the "MTO (Multiple Truck Owner)" box. A vendor/company can access FMCSA account information by visiting: http://www.safersys.org/Company/Simpshot.aspx           If the vendor/company is owned by one individual and the truck is operated by that individual, check the "ITO (Independent Truck Owner/Operator)" box.           Federal Tax ID Number or Social Security Number (SSN): A unique number assigned by the Internal Revenue Service (IRS) to an individual, firm or corporation for federal tax withholding purposes. To determine whether or not a foderal tax ID number: ins. An ITO may use his/her social security number.           Federal USDOT Number: A unique number assigned by the US DOT Federal Motor Carrier Safety Administration to a person or business entity that is halling cargo or passengers in interstate or intrastate commerce. A vendor/company can access FMCSA acceount information by visiting: http://www.safersys.mc/company/Singhthat.aspx           MN SWETVY-redor Number: A unique number assigned by the Minnesota Department of Revenue to an individual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer to MN Department of Revenue website)" box.           MN Swetretry of State File Number: A unique number assigned by the Minnesota Department of Revenue to a ni No Scenetary of State File Number: A unique number assigned by the Minnesota Department of Fundovidual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer to MN D			
Image: Network System (updating information) <sup>1</sup> box.           If the vendor/company is a broker or has multiple truck (units) registered with the Federal Motor Carrier Safety Administration (FMCSA), check the "MTO (Multiple Truck Owner) <sup>1</sup> box. A vendor/company is an access FMCSA account information by visiting: http://www.safersys.org/CompanySingshioLasp3           If the vendor/company is owned by one individual and the truck is operated by that individual, firm or corporation for federal tax withholding purposes. To determine whether or not a federal tax (BMC) and the truck sequence service (IRS) to an individual, firm or corporation for federal tax withholding purposes. To determine whether or not a federal tax (BMC) unmber: Service to the use of the service service (IRS) to an individual, firm or corporation for federal tax withholding purposes. To determine whether or not a secons FMCSA account information by visiting: http://www.safersys.org/CompanySingshioLasp3           Trucking Entity         IMS SWIFT/Vendor Number: A unique number assigned by the US DOT Federal Motor Carrier Safety administration to a person or business entity that is hauling cargo or passengers in interstate or intrastate commerce. A vendor/company can access FMCSA account information by visiting: http://www.safersys.org/companySingshioLasp3           Trucking Entity         IMN SWIFT/Vendor Number: A unique number assigned by the Minnesota Department of Revenue to an individual, firm or corporation that provide direct or indirect services to the State. This number is obtained by registering with MIR Pelase contact MMB at (C31) 201-8106 or by visiting: https://wm.gov/mni/wccconting/swift/vendor-resources/           MN Tax to Number:         No SWIFT/Vendor Number: A unique number assigned by the Minnesota Screetary of State (MMB) Office to MIN Department	<b>Trucking Entity Status</b>	If the search doesn't produce a result, check the "Not Included in MnDOT's Vendor System" box.	
Trucking Entity Type       Carrier Safety Administration (FMCSA), check the "MTO (Multiple Truck Owner)" box. A vendor/company is owned by one individual and the truck is operated by that individual, check the "The Undependent Truck Owner/Operator)" box.         Federal Tax ID Number or Social Security Number (SSN): A unique number assigned by the Internal Revenue Service (IRS) to an individual, firm or corporation foeder at ax withholding purposes. To determine whether or not a federal tax ID number is needed, refer to: https://www.is.gov/businesses/small-businesses-self-employed/employer-id-multpervecins. An ITO may use his/her social security number.         Federal USDOT Number: A unique number assigned by the USD OT Federal Motor Carrier Safety Administration to a person or business entity that is hauling cargo or passengers in interstate or intrastate commerce: A vendor/company can access FMCSA account information by visiting: http://www.sifersys.org/CompanySnaphol.aspx         MY SWHT/Vendor Number: A unique number assigned by the USD or Federal Motor Carrier Safety Administration on a person or business entity that is hauling cargo or passengers in interstate or intrastate commerce: A vendor/company can access FMCSA account information by visiting: http://www.sifersys.org/CompanySnaphol.aspx         MY SWHT/Vendor Number: A unique number assigned by the Minnesota Management and Budget (MMB) Office to an individual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer to MN Secretary of State Flie Number: A unique number assigned by the Minnesota Department of Ewennyt (refer to MN Secretary of State Website)" box.         MN Swerter's Compensation Forkite was within 4 (51) 201-8106 or by visiting: http://www.siles.com/site.sci.sci.sci.gov/site.sci.sci.sci.sci.sci.sci.sci.sci.sci.sci		MnDOT's Vendor System (updating information)" box.	
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Trucking Entity Identification Numbers(MMB) Office to an individual, firm or corporation that provides direct or indirect services to the State. This number is obtained by registering with MMB. Please contact MMB at (651) 201-8106 or by visiting: https://mn.gov/mmb/accounting/switt/vendor-resources/MN Tax ID NumbersMN Tax ID Number: A unique number assigned by the Minnesota Department of Revenue to an individual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer to MN Department of Revenue website)" box.MN Secretary of State File Number: A unique number assigned by the Minnesota Secretary of State to a business entity that is conducting business in the state of Minnesota. If exempt, check the "Exempt (refer to MN Secretary of State website)" box.MN Unemployment Account Number: A unique number assigned by the Minnesota Department of Employment and Economic Development (MnDEED) to a business entity that employs workers. Unemployment insurance provides temporary, partial wage replacement to workers who lose their job through no fault of their own. To determine if the company is exempt or excluded, please review Minnesota Statute 268.035, Sub. 20 or contact the MnDED at (651) 556-8425. If exempt, check the "Exempt (pursuant with M.S. 268.035, Sub. 20) box.MN Worker's Compensation insurance provides benefits, health care costs, lost wages when workers are hurt on the job. To determine if the company is exempt or excluded, please review Minnesota Statute 176.041, Sub. 1 or contact the MnDEI at (651) 284-5032. If exempt, check the "Exempt (pursuant with M.S. 176.041, Sub. 1)" box.Trucking Entity Contact InformationProvide all applicable contact information.Trucking Entity Contact InformationAt a minimum, provide the owner and payroll manager's name and	Trucking Entity	Administration to a person or business entity that is hauling cargo or passengers in interstate or intrastate commerce. A vendor/company can access FMCSA account information by visiting:	
Trucking Entity Identification Numbersindividual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer to MN Department of Revenue website)" box.MN Secretary of State File Number: A unique number assigned by the Minnesota Secretary of State to a business entity that is conducting business in the state of Minnesota. If exempt, check the "Exempt (refer to MN Secretary of State website)" box.MN Unemployment Account Number: A unique number assigned by the Minnesota Department of Employment and Economic Development (MnDEED) to a business entity that employs workers. Unemployment and Economic Development (MnDEED) to a business entity that employs workers. Unemployment asstatute 268.035, Sub. 20 or contact the MnDEED at (651) 556-8425. If exempt, check the "Exempt (pursuant with M.S. 268.035, Sub. 20)" box.MN Worker's Compensation Policy Number: A unique number assigned by an insurance provider, which is then provided by the vendor/company to the Minnesota Department of Labor and Industry (MnDLI). Worker's Compensation insurance provides benefits, health care costs, lost wages when workers are hurt on the job. To determine if the company is exempt or excluded, please review Minnesota Statute 176.041, Sub. 1 or contact the MnDLI at (651) 284-5032. If exempt, check the "Exempt (pursuant with M.S. 176.041, Sub. 1)" box.Trucking Entity Contact InformationProvide all applicable contact information.Trucking Entity Officers & Email AddressesAt a minimum, provide the owner and payroll manager's name and email address. Other officer contact information is important but not required.		(MMB) Office to an individual, firm or corporation that provides direct or indirect services to the State. This number is obtained by registering with MMB. Please contact MMB at (651) 201-8106 or	
Identification NumbersMN Secretary of State File Number: A unique number assigned by the Minnesota Secretary of State to a business entity that is conducting business in the state of Minnesota. If exempt, check the "Exempt (refer to MN Secretary of State website)" box.MN Unemployment Account Number: A unique number assigned by the Minnesota Department of Employment and Economic Development (MnDEED) to a business entity that employs workers. Unemployment insurance provides temporary, partial wage replacement to workers who lose their job through no fault of their own. To determine if the company is exempt or excluded, please review Minnesota Statute 268.035, Sub. 20 or contact the MnDEED at (651) 556-8425. If exempt, check the "Exempt (pursuant with M.S. 268.035, Sub. 20)" box.MN Worker's Compensation Policy Number: A unique number assigned by an insurance provider, which is then provided by the vendor/company to the Minnesota Department of Labor and Industry (MnDLI). Worker's Compensation insurance provides benefits, health care costs, lost wages when workers are hurt on the job. To determine if the company is exempt or excluded, please review Minnesota Statute 176.041, Sub. 1 or contact the MnDLI at (651) 284-5032. If exempt, check the "Exempt (pursuant with M.S. 176.041, Sub. 1)" box.Trucking Entity Contact InformationProvide all applicable contact information.Trucking Entity Officers & Email AddressesAt a minimum, provide the owner and payroll manager's name and email address. Other officer contact information is important but not required.		individual, firm or corporation for state tax withholding purposes. If exempt, check the "Exempt (refer	
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Secretary of State.         Trucking Entity Contact Information       Provide all applicable contact information.         Trucking Entity Officers & Email Addresses       At a minimum, provide the owner and payroll manager's name and email address. Other officer contact information is important but not required.		<ul> <li>to a business entity that is conducting business in the state of Minnesota. If exempt, check the "Exempt (refer to <u>MN Secretary of State website</u>)" box.</li> <li>MN Unemployment Account Number: A unique number assigned by the <u>Minnesota Department of Employment and Economic Development</u> (MnDEED) to a business entity that employs workers. Unemployment insurance provides temporary, partial wage replacement to workers who lose their job through no fault of their own. To determine if the company is exempt or excluded, please review <u>Minnesota Statute 268.035</u>, Sub. 20 or contact the MnDEED at (651) 556-8425. If exempt, check the</li> </ul>	
Trucking Entity Contact InformationProvide all applicable contact information.Trucking Entity Officers & Email AddressesAt a minimum, provide the owner and payroll manager's name and email address. Other officer contact information is important but not required.		<ul> <li>to a business entity that is conducting business in the state of Minnesota. If exempt, check the "Exempt (refer to <u>MN Secretary of State website</u>)" box.</li> <li>MN Unemployment Account Number: A unique number assigned by the <u>Minnesota Department of Employment and Economic Development</u> (MnDEED) to a business entity that employs workers. Unemployment insurance provides temporary, partial wage replacement to workers who lose their job through no fault of their own. To determine if the company is exempt or excluded, please review <u>Minnesota Statute 268.035</u>, Sub. 20 or contact the MnDEED at (651) 556-8425. If exempt, check the "Exempt (pursuant with M.S. 268.035, Sub. 20)" box.</li> <li>MN Worker's Compensation Policy Number: A unique number assigned by an insurance provider, which is then provided by the vendor/company to the <u>Minnesota Department of Labor and Industry</u> (MnDLI). Worker's Compensation insurance provides benefits, health care costs, lost wages when workers are hurt on the job. To determine if the company is exempt or excluded, please review <u>Minnesota Statute 176.041</u>, Sub. 1 or contact the MnDLI at (651) 284-5032. If exempt, check the</li> </ul>	
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