



# CRL Management System 2019 Training Classes

**Class name:** Civil Rights and Labor (CRL) - AASHTOWare Transport Product

**Sponsor:** Mn/DOT Office of Civil Rights and Mn/DOT Office of Construction and Innovative Contracting, Labor Compliance Unit. For content questions, please contact Charles Groshens at [charles.groshens@state.mn.us](mailto:charles.groshens@state.mn.us) or 651-366-4209.

**Audience and description:** For contractors, payroll administrators, IT professionals and managers. Learn about the AASHTOWare, Project, Civil Rights & Labor system which provides a more accurate way to meet government reporting requirements.

**Learning objectives:**

- Computer system requirements
- Electronic filing of contractor payrolls
  - Methods of submitting payroll records: manual data entry & electronic XML import
  - Prime contractor review and approval of entered subcontractor payrolls
- Electronic submission of Request to Sublet information
- Electronic Prompt Pay requirements (subcontractor payments)
- Apparent Low Bidders: bidders and quoters lists submitted through electronic access

**Registration by email:** Email your training session date, time, name, title, employer, address, and phone number to [LCUTrainings.dot@state.mn.us](mailto:LCUTrainings.dot@state.mn.us). Multiple attendees may be registered within the same email. **Include all requested registration details.** Confirmations will be sent by email. Contact Amanedia Dear at [amanedia.dear@state.mn.us](mailto:amanedia.dear@state.mn.us) or 651-366-4202 with your registration questions.

**Dates, times and locations:**

**2019 CRL Classes**

Date	Time	Location	Training Room(s)	Seats open
2/20/19	8-12:00	Detroit Lakes	D109	23
3/7/2019	12 – 4:00	Duluth	Lake Superior A & B	35
3/12/2019	12 – 4:00	St. Cloud	Lewis North/Central	20
3/13/2019	12 – 4:00	Baxter	D3A & Lunchroom W	25
3/19/2019	12 – 4:00	Chaska Truck Station	Training Room	19
4/3/2019	12 – 4:00	Arden Hills	Room 10	20
4/16/2019	12 – 4:00	Rochester	Mississippi East & West	21
4/17/2019	12 – 4:00	Mankato	River Center & Southern Prairie	27

**Locations:**

Arden Hills: MnDOT Training & Conference Center, 1900 County Road I West, Shoreview, MN 55126  
Phone: 651-366-5252

Baxter: MnDOT Baxter, 7694 Industrial Park Rd, Baxter, MN 56425  
Phone: 218-846-3600

Chaska Truck Station: 4725 Chaska Blvd., Chaska, MN 55318  
Phone: 952-905-7900

Detroit Lakes: MnDOT Detroit Lakes, 1000 Highway 10 West, Detroit Lakes, MN 56501  
Phone: 218-846-3600

Duluth: MnDOT Duluth, 1123 Mesaba Avenue, Duluth, MN 55811  
Phone: 218-725-2700

Mankato: MnDOT Mankato, 2151 Bassett Drive, Mankato, MN 56001  
Phone: 507-304-6100

Rochester: MnDOT Rochester, 2900 – 48<sup>th</sup> Street N.W., Rochester, MN 55901  
Phone: 507-286-7500

St. Cloud: MnDOT St. Cloud, 3725 – 12<sup>th</sup> Street North, St. Cloud, MN 56303  
Phone: 320-223-6500

For more information, visit <http://www.dot.state.mn.us/const/labor/>