



ProjectWise V8i Web Installation

OVERVIEW

This help sheet steps through the installation and set-up of Bentley ProjectWise Web Client. You can view, redline, or check-in/ out files from the Mn/DOT ProjectWise system using your AD account (if you are a Mn/DOT employee) or a ProjectWise account (if you are an external client).

The software installation includes delivery of an Active-X to your workstation. No additional software or licensing is needed. If the workstation has MicroStation / GEOPAK loaded, you can check out files and work in the native applications. If you do not have MicroStation / GEOPAK loaded, you can view, print, or redline.

This installation only needs to be done once, unless there is major release of Internet Explorer or Internet Explorer is uninstalled from the machine. Note Bentley does not support other internet browser software.

Note: You must be an administrator on your machine, or an incomplete installation is the result!

This Active-X is supported in Internet Explorer 7.0 and above. However, Bentley does not support other internet browser software.

REMOVE EXISTING ACTIVE-X

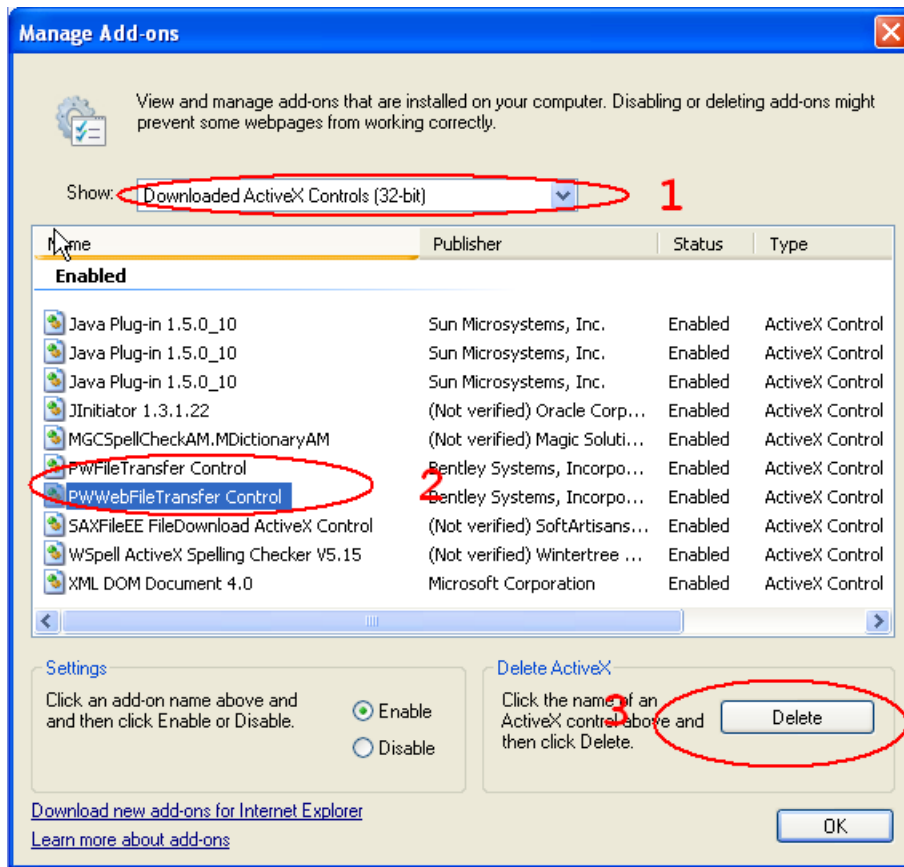
Note: If you have never had the ProjectWise web client on your computer, you may skip this section and continue with the Installation section.

If the V8 ProjectWise Web client was loaded on your computer, you need to remove the Active-X add-ons before you install the ProjectWise V8i Web client.



Remove existing Active-X on computers that had the previous version loaded.

1. In Internet Explorer go to **Tools > Manage Add-Ons > Enable or Disable Add ons...**
2. Switch to Show: **Downloaded ActiveX Controls (32bit)**
3. Select **PWWebFileTransfer Control**
4. Click **Delete**
5. Repeat steps 3 & 4 for **PWFile Transfer Control**
6. Click **OK**.



INSTALLATION

The general installation steps are:

1. Adjust the pop-up blocker and Trusted Sites settings.
2. Install the Active-X.
3. Turn the pop-up blocker back on.
4. Close and re-open Internet Explorer for the pop-up blocker settings to take effect.
5. (Optional) Set up the working directory, if you have MicroStation / GEOPAK loaded and plan on checking in / out files.

Note: Instructions and illustrations utilize IE 7.0. Other versions may vary slightly.

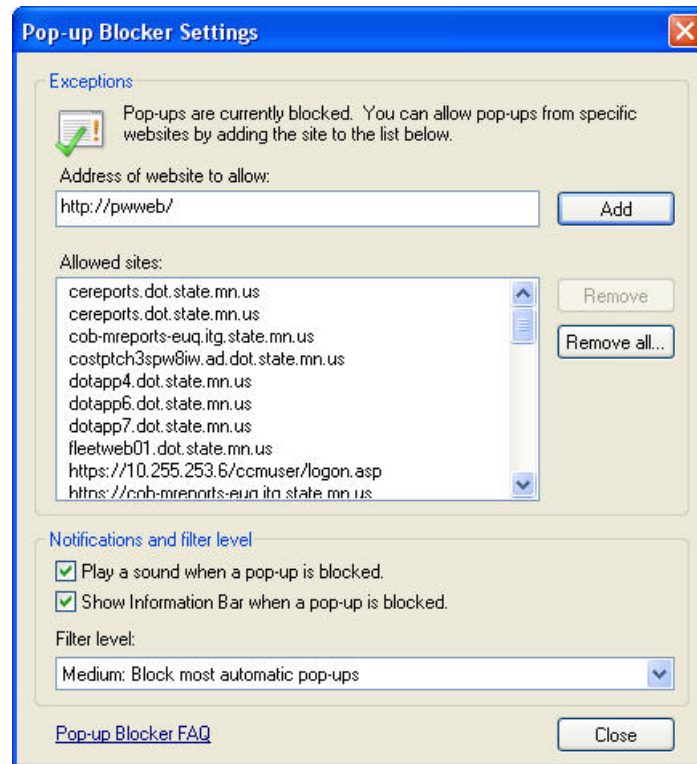


Set Pop-up Blocker

ProjectWise installation and use requires pop-ups. The easiest way to accomplish this without getting all the annoying pop-ups is to exclude the DOT web site from pop-ups.

1. Open your Internet Browser.
2. Select **Tools > Pop-up Blocker > Pop-up Blocker Settings**. Note this is unghosted only if the Pop-up Blocker is turned on, so turn on if needed.

- In **Address of Web Site to allow:** field, enter **pwweb** (for internal MnDOT computers)
External customers should use the full path: **http://pwweb.dot.state.mn.us**.
- Click **Add**.



The pwweb web site is listed in the Allowed Sites.

- Click **Close** to close the Pop-up Blocker Settings window.
- Select **Temporarily turn off your pop-up blocker** by selecting **Tools > Pop-up Blocker > Turn off Pop-Up Blocker**. (We'll turn this back on after the Active-X is installed).



Add PWWEB to your Internet Explorer Trusted Sites

- Select **Tool > Internet Options** from the Internet Explorer main menu.
- Select the Security Tab.
- Highlight Trusted Sites and select **Sites**.
- In the Trusted sites dialog, Select or Key-in <http://pwweb> (Internal MnDOT computers).

External customers should use the full path: **http://pwweb.dot.state.mn.us**.

- Select **Add**.

The site is added to the list of trusted sites below.



- Select **Close**.
- Close the Internet Explorer.

GOOGLE POP-UP BLOCKER

If you have a Google Toolbar active on your computer, you will also have to turn off the Pop-Up Blocker in that application. If it is not installed, skip to the next section.



Enable or disable the Pop-up blocker

1. Click the Toolbar's wrench  icon.
2. On the **Tools** tab, select (or deselect) the 'Pop-up blocker'  checkbox.
3. Click **Save**.




Allow pop-up windows

To allow pop-ups for a specific website, click the **Pop-up blocker** button on the Toolbar. The button's icon should change from 'Pop-ups blocked'  to 'Pop-ups allowed' .

If you allow pop-ups on a website, the Pop-up blocker saves your preference for future visits and adds the site to an 'Allowed sites' list. The next time you visit that website, the Pop-up blocker will continue to allow pop-up windows to appear. You can allow or disallow pop-ups by toggling the **Pop-up blocker** button on and off while on the site.



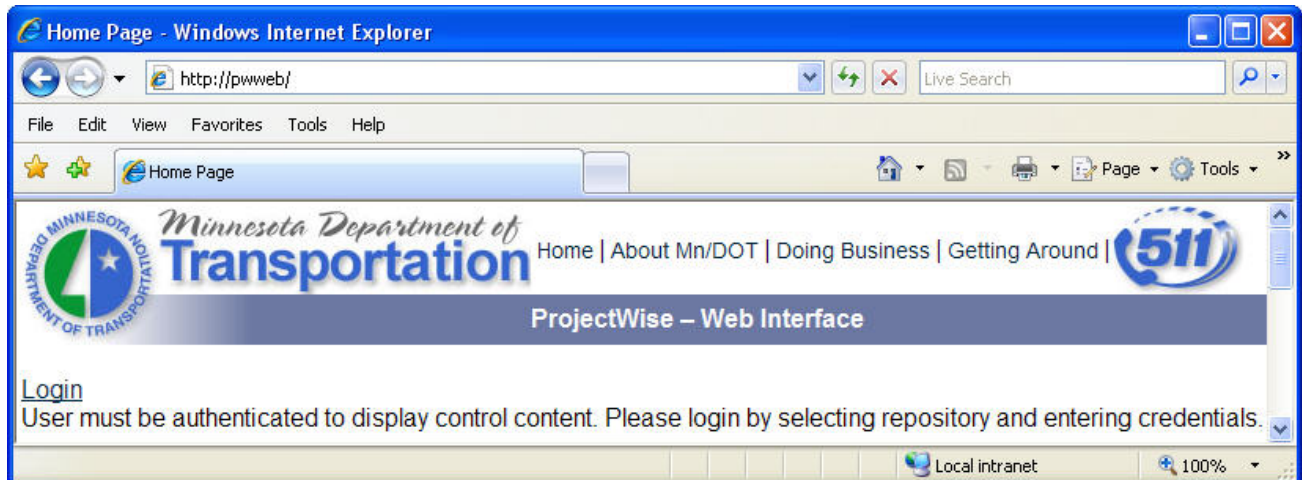
View the Pop-up blocker's 'Allowed sites' list

1. Click the Toolbar's wrench  icon.
2. Click the **Tools** tab.
3. Click the **Edit** link next to the 'Pop-up blocker' checkbox.



Install Active-X Control

1. Open Internet Explorer and enter the address:
<http://pwweb/> (Internal) or <http://pwweb.dot.state.mn.us> (External)



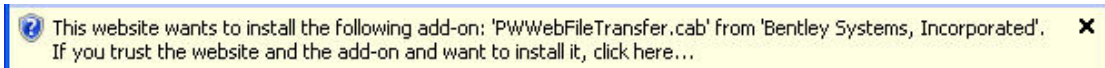
2. Add to your Favorites by selecting **Favorites > Add to Favorites**. Set to the desired directory and click **OK** to close the Add Favorite window.
3. Click on the Login, which opens the Datasource Log in.
4. Set the Location to DATA
5. Turn off the toggle next to Use Windows credentials (SSO)
6. Enter your User Name and Password. If you are a Mn/DOT employee using your standard AD login, you must use the ad\ before your name.

Location:	DATA
<input type="checkbox"/> Use Windows credentials (SSO)	
User Name	ad\ast1fir
Password	••••••••
<input type="button" value="Login"/>	<input type="button" value="Logout"/>

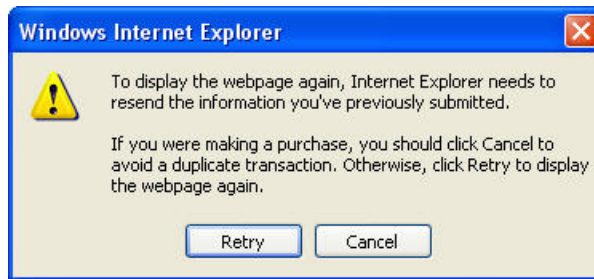
7. Click **Log in**.
8. If you are not on a public computer, you may choose to allow Internet Explorer to remember your password.



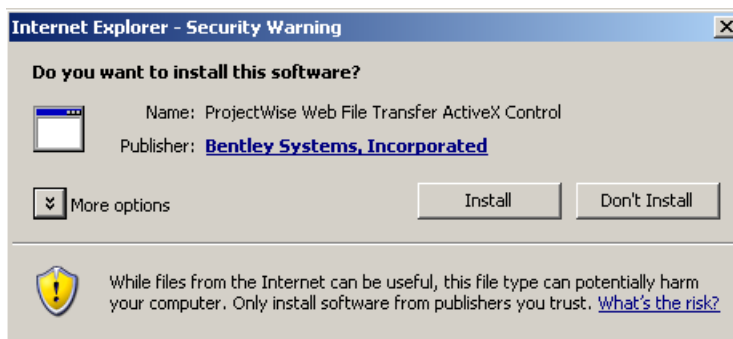
- 9. The ProjectWise Web Interface will appear and two warning messages may pop onto the screen.
- 10. If these messages appear, select Close on both of them.
- 11. Across the top of the browser, you are prompted for the Active-X. Depending on your browser settings, it may display in a separate window.



- 12. Click on the message and select **Install ActiveX** Control from the menu that appears.
- 13. A Windows Internet Explorer message dialog may appear, Click **Retry**.



- 14. The Internet Explorer – Security Warning appears. Click **More options**.



- 15. Toggle **Always install software from “Bentley Systems, Incorporated”**



16. Click **Install**. The Active-X is now installed and ready for use.

17. Turn your pop-up blocker back on (assuming you set the exclusion for Mn/DOT site back on page 1).



Open a File and Setting a Working Directory.

To open a file and work on it, you need to have the application previously installed on your computer.

1. Click on the ZZ-FirstPWUse folder at the bottom of the list.
2. Right-click on the file README.doc and select Open.

The first time you open a file, you will be prompted to “Select a Working Directory”.



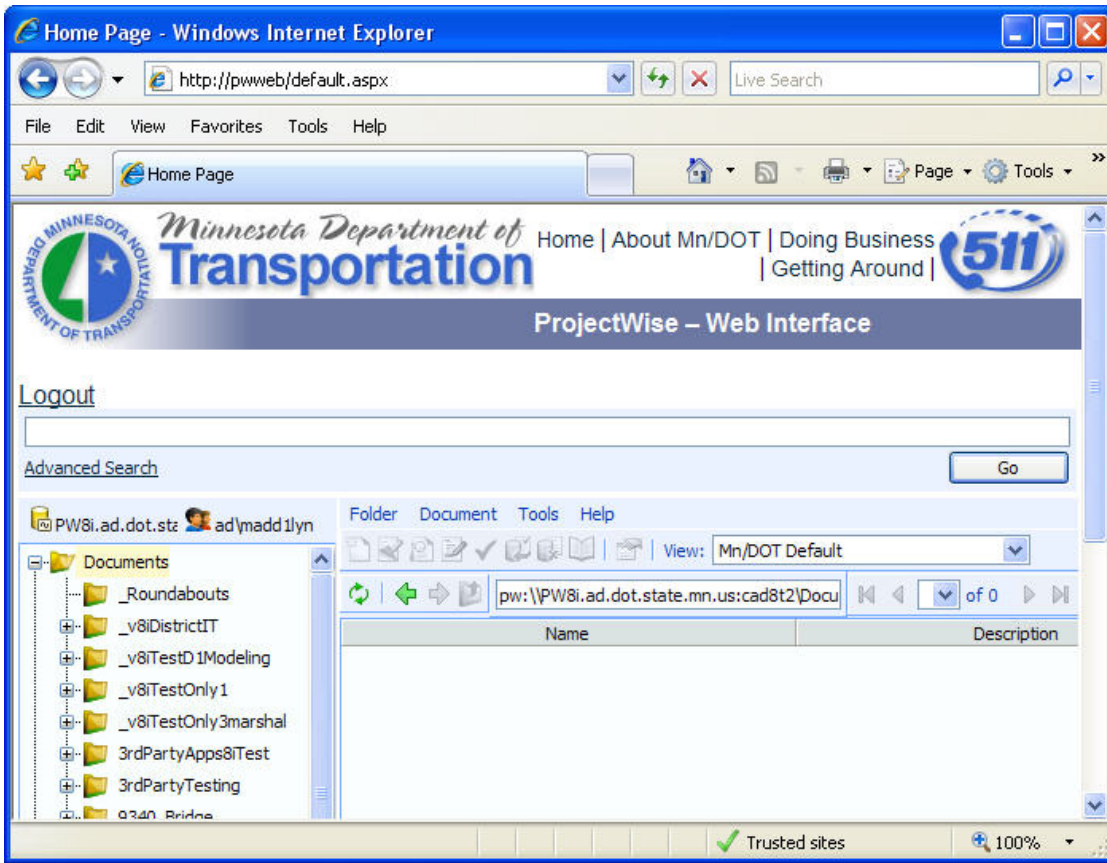
3. Leave the folder set to your login name and select **OK**.

The file should open in its native application.



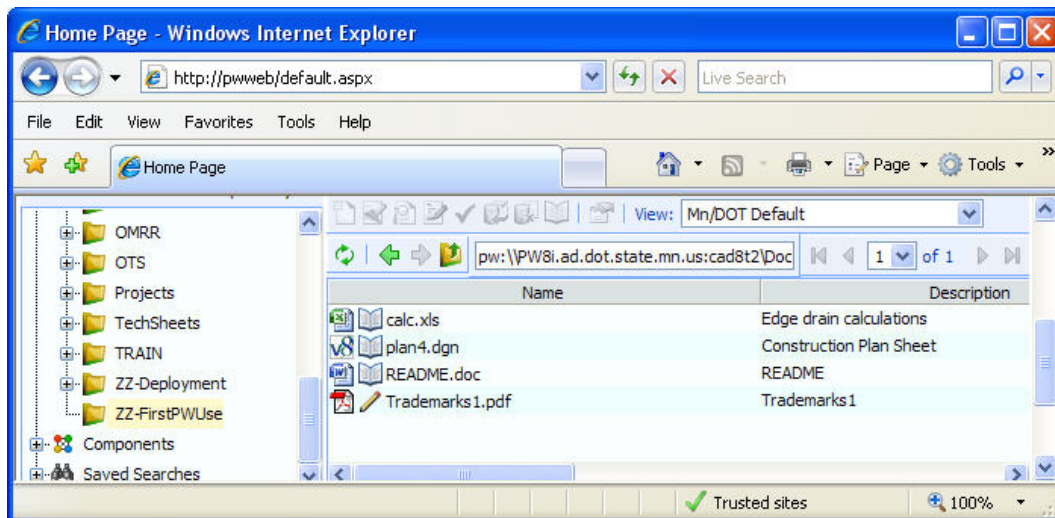
View a document

1. Click the + (plus) sign to the left of Documents to open the hierarchy



Depending on your log in and permissions, your browser's hierarchy may look slightly different.

2. Click on the ZZ-FirstPWUse folder at the bottom of the list. The filenames are displayed in the right pane.



3. Right-click on *plan4.dgn* and select **View** from the pop-up menu.
4. If you get a License Agreement dialog. Click **Accept**.

The contents of the file should appear in a viewer

5. Close the viewer by clicking on the Red X in the upper right corner.