AMSC Attendees:
Mark Nelson
Dave Solsrud
Jean Wallace
Jed Falgren
Kris Reisenberg
Kirby Becker
Erik Baxstrom
Josh Pearson

Tams Steering Team Attendees:
Brian George
Eric Keefe
Jody Braaten
Karen Scott
Tom Zimmerman
Trish Stefanski
Wade Adams
Agata Miszczyn
Ray Starr
Linda Heath
Mike Reynolds

Administrative Items
Mr. Solsrud walked through the January 2015 minutes. No changes were suggested. The following are action items identified at the January AMSC meeting. Several continue to be outstanding and should be discussed at the March AMSC meeting.
• Outstanding items were captured in the Priorities Matrix.

2016 AMSC Priorities Check-In and Review
• See Priorities Matrix
• WIG Asset Management Project – Project deliverables presented 1/13/16
• Action: Mr Solsrud to write guidance for team leads and participants to facilitate recognition and small team discussion during the WIG Asset Management Recognition and Regroup meeting.
• TAMP2 – Mr. Becker moving on to a new assignment ☹. Will no longer be leading TAMP2
• Action: Mr Nelson will determine capacity and future plans to proceed with TAMP2 after re-filling Kirby’s position.
• TRS research implementation – Mr. Pearson presented on the Pavement TRS results. No decisions made.
• Action: Mr. Solsrud include additional TRS (Bridge, Culverts) on future AMSC meeting agendas.

• 2016 Priorities set-(partial)
• Action: Mr. Solsrud include on future AMSC agendas: Continue to establish start and end dates and enter current status for priorities at March AMSC

Maintenance and Operations Definitions Memo - Mr. Nelson presented final memo.
• Action: Bev suggested memo be sent to all district engineers and management groups
• Action: Jed suggested removing “categorize”, last sentence of first paragraph
• Action: Mark an Dave work together to get memo distributed.
Culvert and Pavement TRS Recommendations – Mr. Pearson presented on the TRS research on auxiliary pavements. The TAC had several recommendations for additional tasks or research to move forward with. More discussion is need for how to proceed with recommendations (resources, cost, etc.)

- **Action:** Mr. Solsrud include time on March (or future) AMSC agenda for presentation on TRS findings on culverts and bridges.

TAMS Steering Team Update – Ms. Scott, Mr. George, and Mr. Keefe provided an update on project status:

- Integration between TAMS Day Cards and TCA timesheets has been agreed on in principle.
- A design, and cost/time estimate will be delivered by MnIT Finance in the future. It is possible that the programming may not be ready for AgileAssets go-live.
- Creation of a crystal or other report to be used as a reference for employees entering data in RCA was discussed as an interim tool.
- The projected go-live date has slipped to 7/19/2016.
- Demonstration of the sprint results to the AMSC was discussed.
- **Action:** Ms. Scott to monitor progress, determine appropriate stage for demo at some time in the future.
- AgileAsset Senior Leaders David Armstrong and Don Frost plan a visit to Mn and will plan to meet with the Steering Team, and the AMSC at the March 7, 2106 meeting.
- **Action:** Mr. Solsrud prepare agenda accordingly, schedule larger meeting room.

Future Agenda Items

- *LIDAR Lessons learned, possible applications*
- *TRS Recommendations*
- *Field collection of asset data – coordination*
- *Asset Management Team Constrution Liaison positions*