

You are invited

to participate in the 2012 Minnesota Airports Conference, to be held at the Rochester Civic Center in Rochester, Minnesota on April 11-13, 2012.

The focus of the program will be to address a variety of aviation issues at the federal, state and local levels. Attending the conference will be representatives from Minnesota cities and counties, airport managers, fixed-base operators, maintenance personnel and consultants.

Exhibit display hours are 5:00 pm – 7:30 pm on Wednesday and 8:00 am – 3:15 pm on Thursday. There will be a social hour in the exhibit area beginning at 5:00 pm on Wednesday.

The \$300 booth fee includes an 8' draped table and two chairs. We have attached a layout of the facility with numbered booth spaces. Please be sure to complete the right side of the registration form by ranking your preferences for your exhibit space. You will be assigned the highest ranked booth available at the time we receive your registration.

In addition you will be given the opportunity to make a short (2 minute) presentation during the sessions to introduce yourself and your services to the association.

Please complete an exhibitor registration form for everyone who will be staffing the booth. Meals are in addition to the booth fee and the prices are listed on the attached exhibitor registration form.

Electrical power must be coordinated with the Mayo Civic Center. This can be arranged by using the enclosed form or through the internet at the address on the form. Please bring your own power strip and extension cords.

We encourage participants to visit the exhibitors by having random drawings in the exhibit area. The prize winner's name and the exhibitor who donated the prize will be announced during the drawing. If you would like to donate a prize please see Jana Thompson who will be assisting you when setting up your booth.

Arrangements have been made with Doubletree by Hilton Hotel and Hilton Garden Inn. Room rates are \$116.95 inclusive. You can contact the Doubletree by Hilton Hotel at 507-281-8000 or the Hilton Garden Inn at 507-285-1234 and ask for the Minnesota Airports Symposium block. Please make reservations prior to March 27. For online room reservations see our website at www.mndot.gov/aero for links to these hotels.

For more information contact Judy Meyers at 651-234-7232, 800-657-3922, email judy.meyers@state.mn.us or visit our website at <http://www.mndot.gov/aero>.

CONFERENCE SCHEDULE

Wednesday, April 11, 2012

- 8:00 – 5:00 Registration – Lobby
- 9:30 – Mayo Clinic Tour (meet in the Doubletree Hotel lobby; tour will last 45-60 minutes)
- 10:00 – 5:00 Exhibit Setup – Taylor Arena
- 12:00 – 1:30 Opening Luncheon – Ballroom
 - Welcome – Ardell Brede, Mayor, City of Rochester
 - Chris Roy, Director, MnDOT Aeronautics
 - Speaker: Dr. Michael Yaszemski, Mayo Clinic
- 1:45 – 2:45 Session: MnDOT Update – Riverview Suite C
- 2:45 – 3:45 Session: FAA Update – Riverview Suite C
- 3:45 – 4:45 MCOA Annual Meeting – Riverview Suite C
- 5:00 – 7:30 Social Hour/Visit Exhibitors – Taylor Arena – Cash Bar & Hors d'oeuvres

Thursday, April 12, 2012

- 7:00 – 8:45 Buffet Breakfast – Ballroom
- 8:00 – 8:45 MCOA Board Breakfast Meeting – Riverview Suite D-2
- 8:00 – 5:00 Registration – Lobby
- 8:00 – 3:15 Exhibits Open – Taylor Arena
- 9:00 – 10:00 Session: Airport Emergency Plan – Riverview Suite C
 - Dave Beaver, Shaun Germolus, Ann Johnson
- 10:00 – 10:30 Break/Visit Exhibitors – Taylor Arena
- 10:30 – 11:30 Session: CIP Finance Workshop – Riverview Suite C
 - Ann Johnson
- 11:30 – 11:45 Session: AirTAP Update – Riverview Suite C
 - Jim Grothaus
- 12:00 – 1:30 Buffet Luncheon – Ballroom
 - Speaker: Steve Busch, MAC
- 1:45 – 2:45 Session: SASP Presentation – Riverview Suite C
 - Kathy Vesely
- 2:45 – 3:15 Break/Visit Exhibitors – Taylor Arena
- 3:15 – 4:15 Session: UAV Demonstration – Riverview Suite C
 - Randy Willis, FAA Washington D.C.
- 4:15 – 5:00 Session: GA Airport Security – Riverview Suite C
 - Tim Anderson, MAC
- 5:00 – 6:00 Social Hour/Cash Bar – Ballroom Foyer
- 6:00 – 8:00 Banquet – Ballroom
 - FAA/Governor's Award
 - Speaker: Representative Mike Beard

Friday, April 13, 2012

- 7:00 – 8:15 Buffet Breakfast – Ballroom
- 8:30 – 9:00 MCOA Awards – Ballroom
- 9:00 – 10:00 Session: MAC Update – Ballroom
 - Jeff Hamiel
- 10:00 – 10:30 Session: MN 2050 & Hangar Financing – Ballroom
 - Dan Gage & Dan Triller
- 10:30 – 11:00 Session: FAA Great Lakes Region Update – Ballroom
 - Barry Cooper
- 11:00 – 12:00 Wrap Up/Grand Prize Drawing

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EXHIBIT SPACE REQUEST

Please rank your choices for booth space from 1 through 32 on the right margin of this page. You will be assigned the first open booth space that is available at the time we receive your request.

Name of company as it is to appear in conference materials

Contact person for exhibit space information:

Name: _____

Address: _____

City/State/Zip: _____

Phone & Fax (include area code): _____

Email address: _____

Display Requirements:

Each 10' exhibit space includes one table with a sign, draped cloth and two chairs.

_____ Electrical Power is through the Mayo Civic Center – **please see attached form**. Please bring your own power strip and extension cords.

_____ Special Handling (explain): _____

_____ Other: _____

Name of person(s) staffing your booth:

Exhibit area set-up is 10:00 am – 5:00 pm on Wednesday and tear-down is between 3:15 and 5:00 on Thursday. Please enclose \$300 for each exhibit space requested. Make your check payable to Minnesota Airports Conference. This conference is not set up to accept credit cards.

Submit space requests to: Judy Meyers, MnDOT Office of Aeronautics
222 East Plato Blvd, St. Paul, MN 55107-1618
Phone: 651-234-7232 FAX: 651-296-6666
judy.meyers@state.mn.us

Reservations must be received by March 23, 2012.

Choice	Booth
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EXHIBITOR REGISTRATION

Name, Last *(please print)* **First** **M.I.**

Address **Phone**

City **State** **Zip**

Email address: _____

Company **Title**

Name to appear on nametag *(if different from above)* **Spouse/Guest Name**

Exhibitors may register for all regular meals, coffee breaks and hors d'oeuvres for \$75 per person. **The banquet is an additional \$35 per person.** Make check payable to: Minnesota Airports Conference. **Payment must be received by March 23, 2012.** This conference is not set up to accept credit cards.

Registration Fees	Amount Paid
Thursday Banquet	\$35 _____
-and-	
Regular Meals/Breaks ...	\$75 _____
-or-	
Wednesday Lunch	\$30 _____
Thursday Breakfast	\$20 _____
Thursday Lunch	\$30 _____
Friday Breakfast	\$20 _____

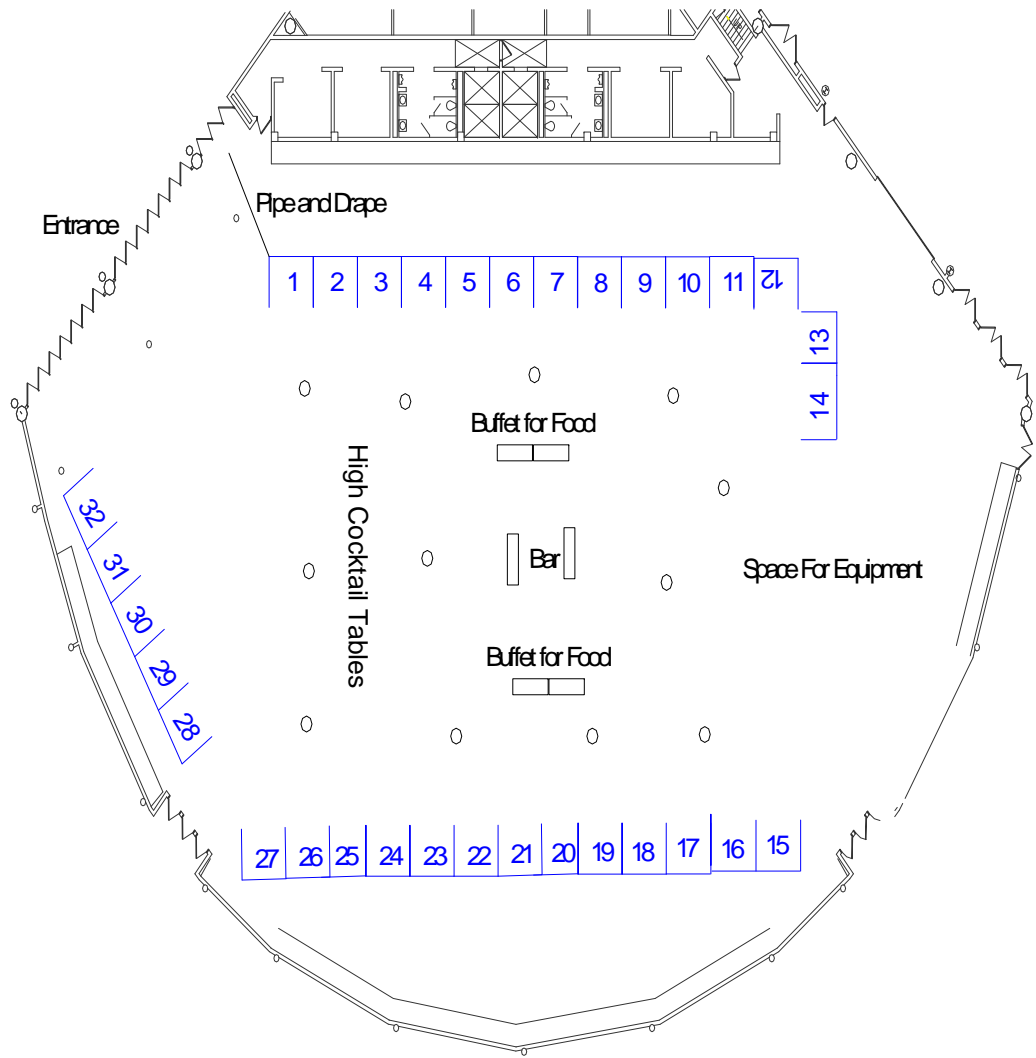
I will be attending the following meals:

	<u>Yes</u>	<u>No</u>
Wednesday Lunch	<input type="checkbox"/>	<input type="checkbox"/>
Thursday Breakfast	<input type="checkbox"/>	<input type="checkbox"/>
Thursday Lunch	<input type="checkbox"/>	<input type="checkbox"/>
Thursday Banquet	<input type="checkbox"/>	<input type="checkbox"/>
Friday Breakfast	<input type="checkbox"/>	<input type="checkbox"/>

Submit Form To:
 Judy Meyers
 MnDOT Office of Aeronautics
 222 East Plato Blvd.
 St. Paul, MN 55107-1618
 Phone: 651-234-7232 FAX: 651-296-6666
 judy.meyers@state.mn.us

Banquet Choice:
 Burgundy Pepper Steak &
 Breaded Shrimp _____
 -or-
 Lemon Pepper Chicken _____

2012 Minnesota Airports Conference Exhibitor Layout – Taylor Arena





First Ave. SW

Hilton Garden Inn

Double Tree

Parking in 1st St. 2nd St. or Civic Center Ramp is \$12 per night.

MAYO CIVIC CENTER FLOOR PLAN

