

State Project Time Line

<u>Date Needed</u>	<u>Task</u>
10/30/2012	Submit updated CIP to MnDOT engineering contact with estimated costs.
After 11/1/2012	MnDOT will prioritize projects and notify airports if their project is identified for funding.
Before Advertising	Prepare plans and specifications, and provide negotiated engineering contracts to MnDOT, Aeronautics. IF MnDOT has told Airport to proceed <ul style="list-style-type: none">- Advertise the project or obtain quotes- Open bids- Request a state grant
1 – 2 weeks	If funding is available, Aeronautics will encumber funds and prepare a state agreement.
1 – 6 weeks	Approve the state agreement.
2 weeks	WAIT for fully executed state agreement approval letter before issuing Notice to Proceed to the contractor. Invite Aeronautics to a preconstruction conference.
During Construction	Request partial payments or a final payment. Submit weekly construction reports (for contractor work).
When Complete	Invite Aeronautics to a final inspection.
Note:	For projects using a combination of state and federal funds, follow the Federal Project Schedule.