



# Minnesota Department of Transportation

Office of Aeronautics

MS410

222 East Plato Blvd.

Saint Paul, MN 55107

August 24, 2011

Dear Airport Sponsor:

Subject: Airport Capital Improvement Program

The Minnesota Department of Transportation (MnDOT), Office of Aeronautics is requesting your annual Capital Improvement Program (CIP) update be **returned by September 30, 2011**.

MnDOT is requesting your CIP update for fiscal years (FY's) 2013 through 2017. MnDOT and the Federal Aviation Administration (FAA) will use the CIP you submit to identify airport funding needs for 2013 and beyond. We have prioritized state projects for state fiscal year (SFY) 2012 and offered airports state funding for projects from the CIP submitted last year. **There should be no new projects requiring state funds identified for our SFY 2012 program in the CIP you send in this year, as this has already been prioritized.** If you have changes to projects in our current program, which ends June 30, 2012, please contact your MnDOT airport engineer. We will begin prioritizing funds for 2013 projects based on the CIP you submit this year.

### **Required Information:**

#### **All Airports**

The required CIP information is available on MnDOT's website at [www.mndot.gov](http://www.mndot.gov); then click on the airplane. The CIP section is available by clicking on CIP on the side bar of the home page. Please print a copy of your CIP from the Aeronautics website, and mark your changes directly on the CIP. **Please identify the month and calendar year you anticipate awarding the project.** MnDOT will sort the projects into the appropriate fiscal year. If you do not have access to the Internet and need paper copies, please contact Jenny Bahneman at 1-800-657-3922. Return the CIP, with your new projects and revisions marked on it, to your MnDOT airport engineer.

#### **Federal Funding Forms**

If your airport is included in the National Plan of Integrated Airport Systems (NPIAS), you are eligible to receive federal funds. For forms and guidance, please visit the FAA's Minneapolis Airports District Office (ADO) website at [http://www.faa.gov/airports/great\\_lakes/about\\_airports/msp\\_ado/msp\\_ado\\_web/](http://www.faa.gov/airports/great_lakes/about_airports/msp_ado/msp_ado_web/).

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Page Two  
August 24, 2011

Your MnDOT airport engineers are happy to meet with you to answer questions, and discuss airport planning and project staging. CIP meetings will be set up at several locations around the state shortly. Thank you in advance for the work you will do to update your CIP. Please return your CIP to your MnDOT airport engineer by September 30, 2011.

Sincerely,

Michael T. Ferry  
Manager, Airport Development Section

cc: Chris Roy, MnDOT Office of Aeronautics Director  
Regional Airport Engineers  
Steve Obenauer, FAA, Airports District Office

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